

**Valemount Community Forest Company Ltd.  
Regular Board Meeting**

**Minutes**

**Date:** May 9<sup>th</sup>, 2016  
**Time:** 3:00 PM  
**Place:** Valemount Industrial Park office (3300 Highway 5 South)

1. Call to Order: 3:07pm  
Present: Ainslie Jackman, Vern Mickelson, Gordon Carson, John McGuire, Gerry Piper, Peter Reimer, Owen Torgerson, Mark Macneill, Craig Prior Manager, Janey Weeks recording secretary.  
Regrets:  
Guests: Vincent Clark
2. Adoption of Agenda  
  
R389-05-16 Motion: To adopt May 9<sup>th</sup> agenda with addition of 10.d)  
Moved By: Owen Torgerson  
Seconded By: Gerry Piper
3. Elections –  
See Elections form-Janey to submit 'change to director's' and elections to Lawson Lundell

Appointment of the Community Board of Directors

- 1) Ainslie Jackman-President
- 2) Gordon Carson-Vice President
- 3) Vern Mickelson
- 4) Gerry Piper
- 5) John McGuire
- 6) *Vacant*- re: First Nations.

Discussion: No new applicants were received by the village of Valemount

Appointed Village Councilors and staff

- 1) Councilor Peter Reimer
- 2) Councilor Owen Torgerson
- 3) Chief Administrative Officer Mark Macneill-Treasurer

4. Adoption of Minutes

R390-05-16 Motion:  
To adopt minutes of the Regular Board of Directors Meeting, April 4<sup>th</sup>, 2016 as presented.  
Moved By: John McGuire  
Seconded By: Gordon Carson

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5. Financial Reports

Discussion on categories: KPMG in the financials lumps 'logging contractors' for all contractors including layout/planning into the same category. However in the regular financials the categories have more detail as to the breakdown of contractors.

CBT expenses could be taken out for monthly statements.

There seemed to be a bit of confusion between monthly financials and year to date financials and why the numbers may be different e.g. stumpage.

Mark Macneill thought that it is great to have the financials presented each month.

R391-05-16 Motion: To adopt March 2016 Financial Report

Moved By: Gordon Carson

Seconded By: Vern Mickelson

6. Correspondence Received

a) Letter R: tendering policy Vincent Clark

b) Grant Writing Support: notification of new employee Taggart Wilson

Mark Macneill gives a general introduction of the new grant writer. He will get him to contact the VCF tomorrow as requested by Janey.

c) Requests for funding from:

I. Valemount Elementary for trip to Victoria June 13-17 (\$200)

II. Valemount Secondary-repairs to school and community bus seeking sponsorship for the bus, either one time or ongoing.

Janey gives an overview of the requests. Discussion.

Honour the decision in Motion R386-04-16 from the April RBM.

**Motion 392-05-16:** To support the Valemount Elementary School Grade 6 Class by donating \$200 towards the purchase of an iPad.

**Motion 393-05-16:** To support the request from the Valemount Secondary School expenses of the community bus for \$500.00

Janey is to contact both schools and send the funding as requested but also to inform them of their eligibility to the regular and annual VCF grant and encourage them to apply for monies for their projects /activities at that time.

d) McLennan Forest Service Road use: Discussion and information.

e) Zoning to adjacent land for information. No-one has objections.

7. Presentation:

a) Vincent Clark-Wondering what the Board of Directors thoughts are regarding making 'things' available to other contractors (not specific to logging)

Discussion: about a 'performance' policy that is already in place. What about a policy that address specific requirements from contractors. Craig speaks of contractors with a unique skill set and equipment available and the challenges of keeping those few contractors busy.

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There is a limited amount of work. It is difficult to keep everyone busy already. There is loyalty of the contractor to consider and their investments into equipment and sustainability for employees. It is important not to get spread work out amongst many contractors so that survival is hard for any contractor.

Even if someone buys a piece of equipment VCF can't ensure employment because they are 'local'.

VC-Explains that the Village of Valemount does a contract every five years and VARDA tendering every year and feels it should be looked at.

Gordon talks about the consideration of a contract for a period of time.

VC- East side anyone can bid on it (construction for BCTS) why not the West side too? You can keep tendering local.

Discussion: Everyone agrees that people should have an opportunity and it should be a fair process. However since there isn't a 'policy' specific to contractor hiring it may appear that hiring is not transparent.

Note: The VCF though it has gone through and expansion but the AAC has dropped. Finding a niche where there is work is, is tricky.

Ainslie thanks Vincent for coming and ensures that the VCF Board will continue to assess a transparent contract process.

**8. Regular Reporting**

- a) CF General Update (activity/mill site)

**9. Old Business:**

- a) Upgrades- West Canoe Road

**10. New Business:**

- a) Inventory Flight for K5Q: Discussion for future clean-up of original inventory before moving to a new comfor AAC. Now is the best time to be flying when the sun is high in the sky and shadows are minimized.
- b) Grant Writer -Valemount Industrial Park, future planning and infrastructure grants- Protocol for communication between Village and Village of Valemount employees and Valemount Community Forest business and staff.
- c) Community Forests of BC AGM on Vancouver Island Cowichan Lake. May 26<sup>th</sup> 2016.
  - I. Upcoming challenges for taxes (government is challenging this)
  - II. BC government is considering a different system into some sort of appraisal system rather than the tab system community forests have now. First Nations have a Woodlands licence.
  - III. SLA (Softwood Lumber Agreement) may be getting a review in the future.  
It is important that Craig attend the Vancouver Island Community Forests of BC AGM at Cowichan Lake on May 26<sup>th</sup> 2016. These meetings are good for all the community forests in BC and often they have similar challenges.
- d) VCF Sign at 99 Gorse St. - Lori McNee from the village has requested that it be moved ASAP. Vincent and Craig hatch a plan and will remove it ASAP. The sign will be temporarily stored at the maintenance shop.

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9. In camera yes  
R394-05-16 Motion: To go in camera.  
Moved By: Owen Torgerson  
Seconded By: John McGuire
10. Next Meeting  
Monday June 6<sup>th</sup>, 2016
11. Adjournment  
Time: 5:50 pm  
R395-05-16 Motion: To adjourn RB meeting  
Moved By: Owen Torgerson