

**Valemount Community Forest Company Ltd.  
Regular Board Meeting**

**Minutes**

**Date: August 8th, 2016**

**Time: 3:00 PM**

**Place: Valemount Industrial Park office (3300 Highway 5 South)**

**1. Call to Order: 3:08 pm**

Present: Ainslie Jackman, Craig Pryor, Gordon Carson, Vern Mickelson,  
Owen Torgerson, John McGuire, Mark Macneill, Janey Weeks

Regrets: Gerry Piper, Peter Reimer

**2. Adoption of Agenda**

R403-08-16 Motion: To adopt August 8<sup>th</sup> 2016 agenda

Moved By: John McGuire

Seconded By: Gordon Carson

**3. Adoption of Minutes**

R404-08-16 Motion:

To adopt minutes of the Regular Board of Directors Meeting, June 6<sup>th</sup>, 2016

Moved By: Vern Mickelson

Seconded By: Owen Torgerson

**4. Financial Reports**

R405-08-16 Motion: To adopt May and June 2016 Financial Report

Moved By: Gordon Carson

Seconded By: Owen Torgerson

**6. Correspondence Received**

a) none

**7. Presentation:**

a) none

**8. Regular Reporting**

a) CF General Update (activity/mill site)

Silviculture: R406-08-16 Motion: In order to achieve Free Growing in addition to manual stand tending the VCF management may also do up to 20 hectares/year of manual herbicide treatment.

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Moved By: Ainslie Jackman

Seconded By: John McGuire

AIF

**9. Old Business**

- a) Moving the VCF sign- Owen, Craig and Gordon will co-ordinate a plan.
- b) Community Bus logo-The Valemount Community Bus Society will display the VCF logo and the VCF will donate \$400/year to help with the maintenance of the community vehicle. The VCF will get a vinyl logo made (estimated size 20" x 20") specific for the display on the bus.
- c) Direct Award/Tendering-draft policy (go to 10 d)

**10. New Business:**

- a) VCF Business second company set up-Craig has consulted between KPMG and DLA Piper and is working with the lawyers for best practices tax-wise and risk-wise and due diligence.
- b) West canoe FSR-VCF Road Permit- Craig is waiting for the government to fulfill their obligations on the road (see June minutes). Some survey work for bridges has been observed.  
Discussion re: Quality of the upgrade is to meet a high industrial standard, a level that allows reasonable speeds for industrial traffic and line of sight for safety. The ditches need to be cleaned to remove ingress of brush.
- c) 2016 Financial Expectations- Discussion re: the up and down cycle of the industry. The VCF has had a good harvest season in the early 2016 up the Westridge, since then a lot of work has been done in silviculture obligations, road work and layout for the future logging blocks. The acquisition of the Forest Licence included legal fees which were an added expense and has been included but is above regular logging business. Logging has just started for the summer season, the BCTS blocks will stimulate local economy. The VCF outlook by year end is similar to 2015.
- d) Mill Site Noxious weeds- The VCF is going to address an initial removal of Black Spotted Knapweed and plan for an annual removal initiative on VIP property.  
Discussion: The Black Spotted Knapweed is a problem throughout the area and includes industrial and residential sites, the highway, railroad

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and village. There may be opportunities for a coordinated larger area based removal in the future with assistance from CBT, Northwest Invasive Plant Council etc.

- e) Donations for Meet and Greet- Successful and well attended for the second year.

Last year a donation was made to the Valemount Lions Club for catering. This year the Lions and the Valemount Fire Department (grill) will receive a donation from the discretionary fund \$350 and \$100 respectively. Janey will send a thank you card to Mike Simm IGA. An invoice will be coming from the village for food. (150 burgers and sundries)

- f) More policies- Direct Award/Tendering-draft policy  
Janey would like a policy review committee.

John McGuire, Ainslie Jackman and Gerry Piper are on the committee.

- g) Bidding out-Discussion re: future fibre availability for special products.

9. In camera no

10. Next Meeting

Monday September 12<sup>th</sup>, 2016

11. Adjournment

Time: 5:20pm

R407-08-16 Motion: To adjourn RB meeting

Moved By: AIF