

**Valemount Community Forest Company Ltd.
Regular Board Meeting**

Minutes

Date: November 7th, 2016

Time: 3:00 PM

Place: Valemount Industrial Park office (3300 Highway 5 South)

1. Call to Order: 3:03pm

Present: Ainslie Jackman, Gordon Carson, Peter Reimer, Owen Torgerson, Vern Mickelson, John McGuire, Gerry Piper, Craig Pryor, Janey Weeks

Regrets:

Guests: Gord Peters, Marian Plummer

2. Adoption of Agenda

R419-11-16 Motion: To adopt November 7th, 2016 agenda

Moved By: Owen Torgerson

Seconded By: Gordon Carson

3. Adoption of Minutes

R420-11-16 Motion:

To adopt minutes of the Regular Board of Directors Meeting with amendments to October 11th, 2016

Moved By: Owen Torgerson

Seconded By: John McGuire

4. Financial Reports

Discussion- re: keeping BCTS stumpage separate from regular com for business

R421-11-16 Motion: To adopt September 2016 Financial Report

Moved By: Gordon Carson

Seconded By: Vern Mickelson

6. Correspondence Received

a) Community Grant Writer Support- to continue with \$7500 support for the Valemount Community Grant writer. Janey to contact village and also the grant writer (Taggart Wilson) and request a 2016 summary report for the January 2017 regular VCF Board meeting.

b) Christmas tree update-see item 7.

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- c) Request for office space rental-discussion about access times and security to the VCF office space. In order to keep the VCF blocked off consideration has been given to a sliding panel door.
Gord Peters said for the VCTV space they pay \$350/month.
Janey is to measure and consider costs to the rental and contact the interested party.

Back up on computers- not the best security arrangement at this time. Janey is to contact RVIC and see if something can be done through them.

7. Presentation:

Gord Peters re: Christmas Tree

Gord shares the letter from the Village and a photo of the site at Centennial Park. Gord Peters and Marian Plummer are organizing and coordinating the volunteers/Village staff and VCF delivery.

Conclusion:

1. 10 m tree Fdi, Ba or Sx to be located and harvested by VCF
2. VCF to deliver the tree to Centennial Park between the dates Nov 21 to 25.
3. Gord Peters needs *one week notice* so he can organize the other volunteer help for the erection of the tree. (Brendan Taylor to put it up, Vinnie Clark to take it down in 6 weeks)
4. Light up date is December 2nd at 5:00pm
5. Janey can be the liaison between Gord (VCTV) and VCF via phone &/email.

Discussion: how to protect the branches.

Use Stuart Tait's boat trailer/ Fowler has a man lift with CVH at this time
Gordon Carson suggests looking around 22 km for the tree.

Gord Peters and Marian Plummer excuse themselves from the rest of the meeting.

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8. Regular Reporting

- a) CF General Update (activity/mill site)

9. Old Business

- a) VCF Business: A limited company which will be under the VCF and include the VIP and volume based tenure seems the best way to proceed. Craig is to ask the Lawyer a couple more questions to clarify.

- b) Trans Mountain Expansion Project: ongoing

10. New Business:

- a) BC Rural Dividend Program application has been sent in by the Village staff. Results expected in about four months
- b) Dinner for everyone: Discussion-Dates and location.

9. In camera-

R422-11-16 Motion: To Move In Camera

Moved By: John McGuire

Seconded By: Gerry Piper

10. Next Meeting

Monday December 5th, 2016

11. Adjournment

Time: 5:30pm

R423-11-16 Motion: To adjourn RB meeting

Moved By: Gordon Carson