



## Valemount Industrial Park Limited Regular Board Meeting

### Agenda

Place: Valemount Industrial Park Office 3300  
Highway 5 South, Valemount BC

**Date: Monday, May 1, 2023**

1. Call to Order: 3:02 pm

Present: Ainslie Jackman, Gordon Carson, Gerry Piper, Ray Mikolash, Eric Depenau, Village of Valemount CAO (Non- Voting Member), Craig Pryor, Manager and Tannis Worth, Assistant Administrator.

Regrets: Pete Pearson and Gerhard Oberauer

Guests: Claudia Frost, Betty Hardy and Miceala Roque (KPMG) via MS Teams

2. Consent Adoption of Agenda and Minutes

**R204-05-23 Motion**: To adopt May 1, 2023 Agenda and to adopt the minutes of the Regular Board of Directors meeting from April 3, 2023.

Moved By: Gerry Piper

Seconded By: Gordon Carson

3. Financial Reports

**R205-05-23 Motion**: To adopt March 2023 Financials.

Moved By: Jr Osadchuk

Seconded By: Gordon Carson

4. Regular Reporting

a) VIP General Update (activity/mill site)

b) Mill Manager Update

- Sawmill is now certified for occupancy
- Need up date from electrician
- Dust and water systems need to be addressed

5. Presentation

a) n/a

6. Old Business

a) KPMG Audit Review May 1, 2023- reviewed with Micaela Roque via MS Teams – Micaela will look into a couple items on the audit and get back with answers to the Board members shortly.

b) Yard Map – completed need to get to Fire Department, Ambulance, RCMP, Fire Base. Signs need to put up with the road names.

6. New Business

a) Yard Water System update – will be contacting companies for quotes. This is a priority. Approach NDIT to see if there is a grant that can help with the consulting costs.

b) Manlift/forklift – The 2<sup>nd</sup> forklift at the mill does not get around very easily in the sand.



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We have been renting a manlift from Wayne Reiter which does the job very well. Wayne is wanting a forklift and will trade for the manlift with an additional payment.

**R206-05-23 Motion:** To sell Wayne Reiter the forklift and buy his manlift.

Moved By: Jr Osadchuk

Seconded By: Gerry Piper

Unanimously approved.

8. Next Meeting

Monday, June 5, 2023 at 3 pm.

9. Adjournment

Time: 5:08 pm

**R207-05-23 Motion:** To adjourn Regular Board Meeting.

Moved: Ray Mikolash