



Valemount Community Forest Limited Partnership  
Regular Board Meeting  
Minutes

Place: Valemount Community Forest Office 3300 Highway 5 South

Date: Monday, Oct 16, 2023

1. Call to Order: 4:40 pm

Present: Ainslie Jackman, Pete Pearson, Gordon Carson, Ray Mikolash, Gerhard Oberhauer, Gerry Piper, Brian Shawara, Craig Pryor, Manager and Tannis Worth, acting Assistant Administrator.

Regrets: Jr. Osadchuk

Guests: N/A

2. Adoption of Consent Agenda and Minutes

**R263-10-23 Motion** To adopt the October 16, 2023 Agenda and to adopt the minutes of the Regular Board of Directors meeting from September 11, 2023.

Moved By: Pete Pearson

Seconded By: Gordon Carson

3. Financial Reports

**R264-10-23 Motion**: To adopt August 2023 Financials.

General Discussion: the Mill Manager and the VCF Manager will speak with finance (Betty) regarding the budget to determine a plan when purchasing wood to ensure a profit is being made. October will be a good month compared to November and December because of more pulp and more costs.

Moved By: Gerhard Oberhauer

Seconded By: Gordon Carson

4. Presentation – N/A

5. Correspondence Received/ items of interest

a) N/A

6. Regular Reporting

a) CF General Update (VCF operations activity)

7. Old Business:

a) Contractor Evaluations have been completed and will be completed annually and signed by the contractor. This is consistent with what Brian is already doing with the “Harvest/Road Inspection Checklist” which the contractors are required to sign once their block is complete.

8. New Business:

a) New Assistant Administrator – Darcie Kwasnycia

b) Signing Authority - Craig will remain as a signing authority for one month for outstanding cheques to clear. Ainslie, Gordon and Brian will meet at the bank to add Brian.



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- c) Carrier Sign-Off - VCF has an annual sign off with Carrier Lumber Ltd. Currently we are in year 8 of the 20-year contract. The first 10 years of the contract states Carrier receives a 20% discount on price of wood. After 10 years Carrier is no longer entitled to the discount but does have the right of first refusal. November 1 the amount owing to Carrier is approximately 20,000 m.
- d) Cut Control - K2T – VCF is working on getting Grade 4 exemptions. We currently have 16.000 m3 of GR 4, however, the Ministry has not completed the billing. Craig will contact them to ensure that we break even.
- e) Simpcw First Nation – Contract and Old Growth: This responsibility will now be solely Alana’s. She has a relationship with the Simpcw. We have a plan for the Old Growth. We need to get the contract signed.
- f) Tender – The tender is complete and ready to go. Old Growth Deferral areas exist with the harvest areas and therefore need to be replaced with suitable areas outside of the tendered plan. VCF should have a deal in place before we send out the tender.

9. In camera- time:

**R265-10-23 Motion:** To leave the Regular Board Meeting to go In Camera meeting.

- a) A part of a meeting of the Company’s Board of Directors may be closed to the public if the subject matter being considered relates to one or more of the following:
  - i) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the Company or another position appointed by the Company’s Board of Directors;
  - ii) Personal information about an identifiable individual who is being considered for an award or honor, or who has offered to provide a gift to the Company or condition of anonymity.
  - iii) Labour relations, employee or contract negotiations;

Moved By: Gerhard Oberhauer

Seconded By: Gordon Carson

10. Next Meeting

Regular Board meeting Monday, November 6, 2023 at 3 pm.

11. Adjournment

Time: 6:33 pm

**R266-10-23 Motion:** To adjourn Regular Board meeting.

Moved By: Gorson Carson