



**Valemount Community Forest Limited Partnership
Regular Board Meeting
MAY 2025 Minutes**

Date: Wednesday, MAY 28 2025

1. Call to Order and Opening Remarks: Wednesday May 28, 2025 @ 2:34 pm - Ainslie Jackman

Attendance: A. Jackman, G. Piper, D. Savoie, D. MacLean, A. Duncan, A. Yanciw, D. Kwasnycia, Z. Ruttiman-remotely

Regrets: R. Mikolash

Guests: S. Hall, A. Popple – Rocky Mountain Goat

2. Adoption of Consent Agenda:

R359-05-28 Motion Adoption of the MAY 28, 2025 Agenda.

Moved By: G. Piper

Seconded By: D. MacLean

All in favor: Yes

3. Adoption of Previous Minutes:

R360-05-28 Motion Adoption of the minutes of the Regular Board of Directors meeting from APRIL 23 2025.

Moved By: D. Savoie

Seconded By: G. Piper

All in favor: Yes

3. Financial Reports:

R361-05-28 Motion: Adoption of the Sage April 2025 Financial Report including the Monthly Comparison Financials

Moved By: D. Savoie

Seconded By: G. Piper

All in favor: Yes

4. Presentation: D. Savoie – General discussion regarding Community Engagement. Topics such as Wild Fire Risk Reduction and an Education Centre discussed as possible projects. Discussed possibility of an Open House and partnering with the Village. Noted the importance to send the General Manager to conferences not only for networking but ideas for public engagement. VCF will create a Public Engagement Committee once the Terms of reference have been established.

5. Correspondence Received/ Items of Interest: Letter from VCSDA requesting logging truck in parade and firewood give away.

- a) **R362-05-28 Motion:** That VCF hires a logging truck, driver and donates firewood during Valemount Days

Moved By: G. Piper

Seconded By: D. Savoie

All in favor Yes

- b) **R363-05-28 Motion:** That VCF approves the request from Tourism Valemount in the amount of \$500 for the Chinook Salmon Release 2025 event.

Moved By: G. Piper

Seconded By: D. Savoie

All in favor Yes

- c) **R364-05-28 Motion:** That VCF approves the request from Tourism Valemount in the amount of \$500 for the Canada Day 2025 event.

Moved By: D. MacLean

Seconded By: D. Savoie

All in favor Yes



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6. Regular Reporting:

- a) VCF General Update from Manager, A. Duncan

7. Old Business:

- a) Developed terms of reference for VCF Committees: Policy Review Committee, Grant Committee and Personnel Committee
R365-05-28 Motion: That VCF board approves the Terms of Reference for the following three committees: Policy Review Committee, Grant Committee and Personnel Committee
Moved By: D. MacLean
Seconded By: G. Piper
All in favor Yes
D. Kwasnycia will email the board requesting volunteers for the above 3 mentioned committees.

- b) Update regarding purchase of a grader cost analysis

8. New Business:

- a) General Governance Issues: Guidance for Committees and Policies – See above
- b) Governance Training: General Principles for Policies and Committees – A. Hubbel will email to confirm date of upcoming training
- c) Members of the Board Confidentiality - Covered in above mentioned upcoming training
- d) Directors Insurance – VCF Board of Directors liability insurance is covered under the Village of Valemount's MIABC insurance (starting at the bottom of page 21)
- e) Begin tradition of VCF's annual Jerry Plummer Golf Tournament – General Discussion regarding the event
- f) Confirm date of VCF AGM – The AGM will be held the week of July 14th to 18th. A. Duncan and D. Kwasnycia will pick a date and notify the members of the board and the Village of Valemount.
- g) Length of terms for Directors: Z. Ruttiman- 2 years, currently in 1, D. Savoie- 2 years, currently in 1, G. Piper, will stay on and begin 1 term of 2, A. Jackman, unsure at this time, D. MacLean, dependent on council- R. Mikolash, will need to ask at next meeting

9. In Camera: - 3:45 Call to order – A. Jackman

- a) Legal
- b) Legal

10. Next Meeting

Regular Board meeting TBA. Need to consider approval of new directors and AGM – Next board meeting will be Wednesday June 18th at 2:30 to work around the Villages council meeting and the applications of eligible new board members

11. Adjournment

Time: 4:51 pm

R366-05-28 Motion: To adjourn Regular Board meeting.

Moved By: D. MacLean