



Valemount Community Forest Limited Partnership
Regular Board Meeting
August 2025 Minutes

Date: Wednesday, August 27, 2025

1. Call to Order and Opening Remarks: Wednesday, August 27, 2025 @ 2:30 pm

Attendance: A. Duncan, O. Torgerson, D. Savoie, G. Piper, M. Goodell, D. Kwasnycia

Regrets: Z. Ruttiman, D. MacLean, A. Yanciw, C. Bell

Guests: Dean, DLL Piper

2. Adoption of Consent Agenda:

R378-08-27 Motion Adoption of the August 27, 2025 Agenda.

Moved By: O. Torgerson

Seconded By: G. Piper

All in favor: Yes

3. Adoption of Previous Minutes:

R379-08-27 Motion Adoption of the minutes of the Regular Board of Directors meeting from July 31 2025.

Moved By: M. Goodell

Seconded By: G. Piper

All in favor: Yes

3. Financial Reports:

R380-08-27 Motion: Adoption of the Sage July 2025 Financial Report including the Monthly Comparison Financials

Moved By: G. Piper

Seconded By: O. Torgerson

All in favor: Yes

4. Presentation: N/A

5. Correspondence Received/ Items of Interest: Marina donation request

Invite from Valemount Citizens Housing Society's new facility

6. Regular Reporting:

a) VCF General Update from Manager, A. Duncan

7. Old Business:

a) Update on arrangements for VCF's annual Jerry Plummer Golf Tournament – After speaking with M. Plummer, the event would be better for family to attend if held next year. D. Kwasnycia to begin planning in the early spring.

b) Volunteers for Committees – on hold until next meeting when more board members are present. A list of the committees needs to be created and emailed to the board. Darcie has received some responses and created a list where more members are required.

c) Retirement of A. Jackman- Put on hold until next month when more members of the board are present

d) Board members pictures and bios for website- D. Kwasnycia to send out reminders to the board to email in photo and bios. Darcie has received a couple of responses and updated VCF webpage.



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8. New Business:

- a) Motorcross Track – A. Duncan will speak with the organization to get more information regarding user agreements etc.
- b) Public Engagement Report- (A. Yanciw, D. Savoie)- Presentation from D. Savoie, D. Kwasnycia and A. Duncan to look into a public relations firm to help with public engagement such as social media platforms. Darcie has emailed a recommended firm, no reply at this time.
- c) Personal email addresses and FOIPPA (O. Torgerson)-VCF made aware of FOIPPA and how it relates to email address'
- d) Article Community Forest Association- General discussion, D. Kwasnycia will post to VCF website, completed.
- e) Board Meeting Start Time- D. Kwasnycia will send out a Doodle Poll. Completed, new date of meetings is every 3rd Wednesday of the month at 3pm.
- f) Roles of the Board for new members-Will discuss at next board meeting when more board members are in attendance
- g) Marina donation request- D. Kwasnycia to email board a motion for the donation of \$300 and swag for Fishing Derby. Completed.
- h) Meeting with Village of Valemount-A. Duncan will research the date and time of the meeting and let the board members know. Completed.

9. In Camera:

R381-08-27 Motion Exit Regular Meeting for In Camera meeting @ 3:44 pm

Moved By: G. Piper

- a) Legal

10. Next Meeting

Regular Board meeting TBA

11. Adjournment

Time: 5:50pm

R382-08-27 Motion: To adjourn Regular Board meeting.

Moved By: G. Piper