



MINUTES

1. CALL TO ORDER:

Time: 3pm by A. Duncan

Directors Present: S. Phillips via Teams, D. MacLean, A. Yanciw, C. Bell, K. Dawson, D. Savoie

Staff Present: A. Duncan, W. Phillips, D. Kwasnycia

Directors Absent: G. Piper, M. Goodell

Guests: n/a

2. ADOPTION OF THE AGENDA:

R443-07-15

Motion: Adoption of July 15, 2026, Regular Board of Directors meeting Agenda.

Moved By: D. MacLean

Seconded By: C. Bell

All in favor: Carried

3. ADOPTION OF THE PREVIOUS MINUTES:

R444-07-15

Motion: Adoption of April 15, 2026, minutes from the Regular Board of Directors Meeting.

Moved By: C. Bell

Seconded By: D. MacLean

All in favor: Carried

4. FINANCIAL REPORTS:

a) R445-07-15

Motion: Adoption of the Sage April, May and June 2026 Financial Reports including the Monthly Comparison Financials

Moved By: C. Bell

Seconded By: D. MacLean

All in favor: Carried

5. PRESENTATION: N/A

6. CORRESPONDENCE RECEIVED / ITEMS OF INTEREST:

- a) Ryan Medical Fundraiser
Attached Poster
- b) Email from Valemount Community Sports Day Association
Attached Email: Feedback
- c) Email from Rocky Mountain Racing Association
Attached Email: VCF Sign

7. MANAGERS REPORT:

- a) VCF General Update from Manager, A. Duncan - May
- b) VCF General Update from Manager, A. Duncan – June / July

8. GOVERNANCE/BOARD MATTERS

- a) Introduction and Welcome of New Director Kelsey Dawson
- b) Election/Appointments of Offices
R446-07-15 Motion: To appoint D. Savoie as Chair of Valemount Community Forest for the 1 year/term
Moved By: D. Savoie
Seconded by: D. MacLean
All in favor: Carried
- c) **R447-07-15 Motion:** To appoint C. Bell as Vice-Chair of Valemount Community Forest for the 1 year/term
Moved By: D. MacLean
Seconded by: K. Dawson
All in favor: Carried

9. UNFINISHED BUSINESS:

- a) Financial Business Plan
- b) VCF Annual BBQ

10. NEW BUSINESS:

- a) Burn Pile confirmation
- b) Summer Harvesting
- c) Employees
- d) Governance Training – Updated Articles of Incorporation
Attached: Updated Articles of Incorporation

- e) Review the new VCF Operational Policy #9 Operational Contractor Advance Policy
R448-07-15 Motion To adopt VCF Operational Contractor Advance Policy #9

Moved By: D. MacLean

Seconded by: C. Bell

All in favor: Carried

- f) Community Grant Writer Support Request from VoV

R449-07-15 Motion: To approve funding of \$8,000 for the Community Grant Writer

Moved By: K. Dawson

Seconded by: S. Phillips

All in favor: Carried

- j) Review the new VCF Director's Policy #16 Minute taking rules

R450-07-15 Motion: To adopt the VCF Minute taking rules Policy #16

Moved By: Tabled

Seconded by:

All in favor:

11. IN CAMERA:

R451-07-15 Motion To exit Regular for In Camera Meeting

Time: 4:23 pm

Moved By:

Seconded by:

All in favor:

- a) Legal
- b) Labor
- c) Legal
- d) Legal
- e) Land

12. NEXT MEETING

Regular Board meeting Wednesday Aug 19 @ 3:00pm

13. ADJOURNMENT:

Time: 5:15pm

R452-07-15 Motion: To adjourn Regular Board meeting.

Moved By: C. Bell

All in favor: Carried